

Sen. Kyra L. Hoffner, Chair
Sen. Kyle Evans Gay
Sen. Russell Huxtable
Sen. Brian Pettyjohn
Sen. Bryant L. Richardson



Rep. Sherry Dorsey Walker, Vice Chair
Rep. Richard G. Collins
Rep. Kendra Johnson
Rep. Stell Parker Selby
Rep. Jeff N. Spiegelman

STATE OF DELAWARE

JOINT LEGISLATIVE OVERSIGHT AND SUNSET COMMITTEE

Orientation Minutes – January 26, 2023

1 Chair Kyra L. Hoffner called the meeting to order at 11:20 a.m. Committee members present
2 included Vice-Chair Dorsey Walker; Senators Gay, Huxtable, Pettyjohn, and Richardson;
3 Representatives Collins, Johnson, Parker Selby, and Spiegelman. Staff present included Mark
4 Brainard Jr. and Amanda McAtee, Joint Legislative Oversight and Sunset Committee (“JLOSC”)
5 Analysts; Holly Vaughn Wagner, Legislative Attorney for JLOSC and Deputy Director of the
6 Division of Research; Carrie Wanstall, Administrative Specialist; and Shubreet Kaur and Nicole
7 Neri, Legislative Fellows. A quorum was met.

8 Chair Hoffner welcomed the members of the committee to the orientation meeting for the JLOSC
9 of the 152nd General Assembly, First Session, and called for Committee and staff introductions.

10 Chair Hoffner moved to item 2 of the agenda, the approval of the JLOSC rules for the 152nd
11 General Assembly. Holly Vaughn Wagner provided an overview of the JLOSC rules, highlighting
12 changes from the 152nd General Assembly. Representative Dorsey Walker motioned to approve
13 the rules as written, and Senator Huxtable seconded the motion. The motion carried 7-1-2, with
14 Senators Hoffner, Gay, and Huxtable and Representatives Dorsey Walker, Collins, Johnson, and
15 Parker Selby, voting in favor, Representative Spiegelman voting against, and Senators Pettyjohn
16 and Richardson absent.

17 Chair Hoffner moved to item 3 of the agenda, the approval of the June 6, 2022 meeting minutes.
18 Representative Spiegelman motioned to approve the June 6, 2022 meeting minutes as written, and
19 Representative Dorsey Walker seconded the motion. The motion carried 8-0-2, with Senators
20 Hoffner, Gay, Huxtable, and Representatives Dorsey Walker, Collins, Johnson, Parker Selby, and
21 Spiegelman voting in favor, none opposed, and Senators Pettyjohn and Richardson absent.

22 Mark Brainard Jr. led a discussion in which part of the 2023 meeting schedule was set. Amanda
23 McAtee and Mark Brainard Jr. presented the Committee’s annual member orientation, presented
24 on the committee process, highlighted JLOSC activities, reviewed types of reports and types of
25 presentations, reviewed outcomes from the 151st General Assembly, and gave an overview of the
26 current holdover entities and selection process for 2024 entities for JLOSC review.

27 The meeting concluded at 12:31 p.m.

28 Respectfully prepared by:

29 Shubreet Kaur, Legislative Fellow, Joint Legislative Oversight and Sunset Committee.

30 *Access to the complete video recording of this proceeding is available [here](#).*

Sen. Kyra L. Hoffner, Chair
Sen. Kyle Evans Gay
Sen. Russell Huxtable
Sen. Brian Pettyjohn
Sen. Bryant L. Richardson



Rep. Sherry Dorsey Walker, Vice Chair
Rep. Richard G. Collins
Rep. Kendra Johnson
Rep. Stell Parker Selby
Rep. Jeff N. Spiegelman

STATE OF DELAWARE

JOINT LEGISLATIVE OVERSIGHT AND SUNSET COMMITTEE

Meeting Minutes – February 15, 2023

- 1 Chair Kyra L. Hoffner called the meeting to order at 12:39 p.m. Committee members present
2 included Vice-Chair Dorsey Walker; Senators Gay, Huxtable, and Richardson; Representatives
3 Collins, Johnson, Parker Selby, and Spiegelman. Staff present included Mark Brainard, Jr. and
4 Amanda McAtee, Joint Legislative Oversight and Sunset Committee ("JLOSC") Analysts; Holly
5 Vaughn Wagner, Legislative Attorney for JLOSC and Deputy Director of the Division of Research;
6 Carrie Wanstall, Administrative Specialist; and Shubreet Kaur, Legislative Fellow. A quorum was
7 met.
- 8 Chair Hoffner welcomed everyone to the meeting and called for Committee and staff
9 introductions.
- 10 Chair Hoffner moved to item 2 of the agenda, the approval of the January 26th meeting minutes.
11 Representative Spiegelman motioned to approve the January 26, 2023 meeting minutes as
12 written, and Senator Gay seconded the motion. The motion carried 8-1-1, with Senators Hoffner,
13 Gay, and Huxtable, and Representatives Dorsey Walker, Collins, Johnson, Parker Selby, and
14 Spiegelman voting in favor, none opposed, Senator Richardson abstained, and Senator Pettyjohn
15 was not present for the vote.
- 16 Chair Hoffner moved to item 3 of the agenda, the discussion of draft legislation. Holly Vaughn
17 Wagner presented several draft bills for review. The first draft bill, relating to the 2022 JLOSC
18 review of the Council on Libraries, made technical corrections, updated membership on the
19 council, defined quorum, and added standard provisions that help the entity run smoothly. Senator
20 Gay motioned to release the bill and Representative Dorsey Walker seconded the motion. The
21 motion carried 9-0-1, with Senators Hoffner, Gay, Huxtable, and Richardson and Representatives
22 Dorsey Walker, Collins, Johnson, Parker Selby, and Spiegelman voting in favor. Senator
23 Pettyjohn was not present for the vote.
- 24 Holly Vaughn Wagner introduced the next draft bill, which repealed the outdated Public Library
25 Technology Act. Representative Collins motioned to release the bill and Senator Huxtable
26 seconded the motion. The motion carried 9-0-1, with Senators Hoffner, Gay, Huxtable, and
27 Richardson and Representatives Dorsey Walker, Collins, Johnson, Parker Selby, and
28 Spiegelman voting in favor. Senator Pettyjohn was not present for the vote.
- 29 Holly Vaughn Wagner introduced a draft bill regarding the 2022 JLOSC review of the Governor's
30 Commission on Community and Volunteer Service. This bill codifies federal requirements to be
31 on the commission and federal requirements for their duties, clarified quorum, and made technical
32 corrections. Senator Gay motioned to release the bill and Representative Spiegelman seconded
33 the motion. The motion carried 9-0-1, with Senators Hoffner, Gay, Huxtable, and Richardson and
34 Representatives Dorsey Walker, Collins, Johnson, Parker Selby, and Spiegelman voting in favor.
35 Senator Pettyjohn was not present for the vote.

36 Holly Vaughn Wagner introduced the next bill regarding the 2022 JLOSC review of the Pedestrian
37 Council. This draft renamed and codified the council, originally created by executive order.
38 Senator Gay motioned to release the bill and Representative Spiegelman seconded the motion.
39 The motion carried 9-0-1, with Senators Hoffner, Gay, Huxtable, and Richardson and
40 Representatives Dorsey Walker, Collins, Johnson, Parker Selby, and Spiegelman voting in favor.
41 Senator Pettyjohn was not present for the vote.

42 Holly Vaughn Wagner introduced draft legislation for review and discussion that revised the
43 Delaware Legislative Oversight and Sunset Act. The legislation updates the Committee's
44 governing statute and incorporates updates to the review processes. Questions regarding quorum
45 and evening meetings were discussed. The draft will be included on a future agenda for
46 consideration.

47 Chair Hoffner moved to item 4 of the agenda, the review, discussion, and selection of entities for
48 JLOSC review in 2024. Amanda McAtee and Mark Brainard Jr. presented a staff prepared list of
49 boards and commissions for JLOSC to consider for review in 2024.

50 After Amanda McAtee and Mark Brainard Jr. reviewed the possible entities for the 2024 JLOSC
51 review, the committee moved to discussing the selections. Mark Brainard Jr. and Amanda McAtee
52 provided answers and clarification. The 2024 review selection will be included on the
53 March 2, 2023 agenda for further consideration and selection.

54 The meeting concluded at 1:54 p.m.

55 Respectfully prepared by:

56 Shubreet Kaur, Legislative Fellow, Joint Legislative Oversight and Sunset Committee.

57 *Access to the complete video recording of this proceeding is available [here](#).*

Sen. Kyra L. Hoffner, Chair
Sen. Kyle Evans Gay
Sen. Russell Huxtable
Sen. Brian Pettyjohn
Sen. Bryant L. Richardson



Rep. Sherry Dorsey Walker, Vice Chair
Rep. Richard G. Collins
Rep. Kendra Johnson
Rep. Stell Parker Selby
Rep. Jeff N. Spiegelman

STATE OF DELAWARE

JOINT LEGISLATIVE OVERSIGHT AND SUNSET COMMITTEE

Meeting Minutes – February 21, 2023

1 Chair Kyra L. Hoffner called the meeting to order at 12:34 p.m. Committee members present
2 included Vice-Chair Dorsey Walker; Senators Gay, Huxtable, Pettyjohn, and Richardson;
3 Representatives Collins, Johnson, and Spiegelman. Staff present included Mark Brainard, Jr.
4 and Amanda McAtee, Joint Legislative Oversight and Sunset Committee ("JLOSC") Analysts;
5 Carrie Wanstall, Administrative Specialist; and Shubreet Kaur and Nicole Neri, Legislative
6 Fellows. A quorum was met.

7 Chair Hoffner welcomed everyone to the meeting and called for Committee and staff
8 introductions.

9 Chair Hoffner moved to item 2 of the agenda, the approval of the February 15th meeting
10 minutes. Senator Gay motioned to approve the February 15th, 2023 meeting minutes as written,
11 and Representative Johnson seconded the motion. The motion carried 9-0-1, with Senators
12 Hoffner, Gay, Pettyjohn, Richardson, and Huxtable, and Representatives Dorsey Walker,
13 Collins, Johnson, and Spiegelman voting in favor, none opposed, Representative Parker Selby
14 was not present for the vote.

15 Chair Hoffner moved to item 3 of the agenda, a presentation for the Tourism Advisory Board.
16 Chair Hoffner introduced Jessica Welch, Director of Delaware Tourism Office to deliver the
17 presentation on behalf of the Tourism Advisory Board. After the presentation, questions and
18 comments were given by Senator Gay and Vice Chair Dorsey Walker. Director Jessica Welch
19 and Jaclyn Ott, Marketing Manager of Delaware Tourism Office, provided clarification.

20 After additional questions and comments by Committee members, Chair Hoffner moved to item
21 4 of the agenda, public comment regarding the Tourism Advisory Board. No members of the
22 public provided comment.

23 Chair Hoffner moved to item 5 of the agenda, a presentation of JLOSC staff findings and
24 recommendations for the Tourism Advisory Board. Amanda McAtee and Mark Brainard
25 presented the findings and recommendations from the staff report on the Tourism Advisory
26 Board.

27 Chair Hoffner moved to item 6 of the agenda, recommendations for the Tourism Advisory
28 Board. Representative Spiegelman motioned to adopt Recommendation 1, option 2 as written
29 for the Tourism Advisory Board, and Representative Dorsey Walker seconded the motion. The
30 motion carried 8-0-2 with Senators Hoffner, Gay, Richardson, and Huxtable, and
31 Representatives Dorsey Walker, Collins, Johnson, and Spiegelman voting in favor, none
32 opposed, Senator Pettyjohn and Representative Parker Selby were not present for the vote.

33 Representative Spiegelman motioned to adopt Recommendation 2 as written for the Tourism
34 Advisory Board, and Senator Gay seconded the motion. The motion carried 8-0-2 with Senators
35 Hoffner, Gay, Richardson, and Huxtable, and Representatives Dorsey Walker, Collins, Johnson,

36 and Spiegelman voting in favor, none opposed, and Senator Pettyjohn and Representative
37 Parker Selby voting absent.

38 Chair Hoffner moved to item 7 of the agenda, discussion, and selection of 2024 entities for
39 JLOSC review. Representative Collins mentioned utility bill fees that are connected to the
40 Regional Greenhouse Gas Initiative. He suggested a focused review of the initiative and the
41 allocation of these funds. Senator Richardson spoke about highway beautification and litter-
42 cleaning programs. Additional discussion of review entities was scheduled for March 2, 2023.

43 The meeting concluded at 1:11 p.m.

44 Respectfully prepared by:

45 Shubreet Kaur, Legislative Fellow, Joint Legislative Oversight and Sunset Committee.

46 *Access to the complete video recording of this proceeding is available on the General Assembly [website](#).*



STATE OF DELAWARE

JOINT LEGISLATIVE OVERSIGHT AND SUNSET COMMITTEE

Meeting Minutes – March 1, 2023

- 1 Chair Kyra L. Hoffner called the meeting to order at 1:05 p.m. Committee members present
2 included Vice-Chair Dorsey Walker; Senators Gay, Huxtable, Pettyjohn, and Richardson;
3 Representatives Collins, Johnson, Parker Selby, and Spiegelman. Staff present included Mark
4 Brainard, Jr. and Amanda McAtee, Joint Legislative Oversight and Sunset Committee ("JLOSC")
5 Analysts; Carrie Wanstall, Administrative Specialist; and Shubreet Kaur, Legislative Fellows. A
6 quorum was met.
- 7 Chair Hoffner welcomed everyone to the meeting and called for Committee and staff
8 introductions.
- 9 Chair Hoffner moved to item 2 of the agenda, the approval of the February 21st meeting minutes.
10 Senator Gay motioned to approve the February 21, 2023 meeting minutes as written, and
11 Representative Spiegelman seconded the motion. The motion carried 9-0-1, with Senators
12 Hoffner, Gay, Richardson, and Huxtable, and Representatives Dorsey Walker, Collins, Johnson,
13 Parker Selby, and Spiegelman voting in favor, none opposed, Senator Pettyjohn was not present
14 for the vote.
- 15 Chair Hoffner moved to item 3 of the agenda, a presentation for the Delaware State Arts Council.
16 Chair Hoffner introduced Mack Wathen to deliver the presentation on behalf of the Delaware State
17 Arts Council. After the presentation, questions and comments were offered by Representative
18 Spiegelman and Senators Gay and Huxtable. Mack Wathen provided clarification.
- 19 After additional questions and comments by Committee members, Chair Hoffner moved to item
20 4 of the agenda, public comment regarding the Delaware State Arts Council. Sherry Long of the
21 public provided comment.
- 22 Chair Hoffner moved to item 5 of the agenda, a presentation of JLOSC staff findings and
23 recommendations for the Delaware State Arts Council. Amanda McAtee and Mark Brainard
24 presented an overview of their staff report for the Delaware State Arts Council.
- 25 Chair Hoffner moved to item 6 of the agenda, recommendations for the Delaware State Arts
26 Council. Representative Spiegelman motioned to adopt Recommendation 1, option 1 as written
27 for the Delaware State Arts Council, and Senator Pettyjohn seconded the motion. The motion
28 carried 10-0 with Senators Hoffner, Gay, Huxtable, Pettyjohn, and Richardson, and
29 Representatives Dorsey Walker, Collins, Johnson, Parker Selby, and Spiegelman voting in favor,
30 none opposed.
- 31 Representative Spiegelman motioned to adopt Recommendation 2 as written for the Delaware
32 State Arts Council, and Representative Dorsey Walker seconded the motion. The motion carried
33 10-0 with Senators Hoffner, Gay, Huxtable, Pettyjohn, and Richardson, and Representatives
34 Dorsey Walker, Collins, Johnson, Parker Selby, and Spiegelman voting in favor, none opposed.

35 Senator Pettyjohn motioned to adopt Recommendation 3 as written for the Delaware State Arts
36 Council, and Representative Spiegelman seconded the motion. The motion carried 10-0 with
37 Senators Hoffner, Gay, Huxtable, Pettyjohn, and Richardson, and Representatives Dorsey
38 Walker, Collins, Johnson, Parker Selby, and Spiegelman voting in favor, none opposed.

39 The meeting concluded at 1:43 p.m.

40 Respectfully prepared by:

41 Shubreet Kaur, Legislative Fellow, Joint Legislative Oversight and Sunset Committee.

42 *Access to the complete video recording of this proceeding is available on the General Assembly [website](#).*



STATE OF DELAWARE

JOINT LEGISLATIVE OVERSIGHT AND SUNSET COMMITTEE

Meeting Minutes – March 2, 2023

- 1 Chair Hoffner called the meeting to order at 1:04 p.m. Committee members present included Vice
2 Chair Dorsey Walker; Senators Huxtable and Pettyjohn; and Representatives Collins, Johnson,
3 Parker Selby, and Spiegelman. Staff present included Mark Brainard, Jr. and Amanda McAtee,
4 Joint Legislative Oversight and Sunset Committee ("JLOSC") Analysts; Carrie Wanstall
5 Administrative Specialist for JLOSC, and Shubreet Kaur, Legislative Fellow for JLOSC. A quorum
6 was met.
- 7 Chair Hoffner welcomed everyone to the meeting and called for Committee and staff
8 introductions.
- 9 Chair Hoffner moved to item 2 of the agenda, the approval of the March 1, 2023 meeting minutes.
10 Representative Spiegelman motioned to approve the March 1, 2023 meeting minutes as written,
11 and Senator Pettyjohn seconded the motion. The motion carried 8-0-2 with Senators Hoffner,
12 Huxtable, Pettyjohn and Representatives Dorsey Walker, Collins, Johnson, Parker Selby, and
13 Spiegelman voting in favor, none opposed. Senators Gay and Richardson were not present for
14 the vote.
- 15 Chair Hoffner moved to item 3 of the agenda, the continued discussion and selection of 2024
16 entities for JLOSC Review. Amanda McAtee and Mark Brainard Jr. presented an overview of the
17 review process and a list of boards, councils, and commissions never reviewed by JLOSC.
- 18 Representative Spiegelman motioned to select the Controlled Substance Advisory Committee for
19 2024 full review, and Representative Dorsey Walker seconded the motion. The motion carried 8-
20 0-2 with Senators Hoffner, Huxtable, and Pettyjohn and Representatives Dorsey Walker, Collins,
21 Johnson, Parker Selby, and Spiegelman voting in favor, none opposed. Senators Gay and
22 Richardson were not present for the vote.
- 23 Representative Parker Selby motioned to select the Delaware Cemetery Board for 2024 full
24 review, and Representative Spiegelman seconded the motion. The motion carried 7-1-2 with
25 Senators Huxtable and Pettyjohn and Representatives Dorsey Walker, Collins, Johnson, Parker
26 Selby, and Spiegelman voting in favor, Senator Hoffner opposed. Senators Gay and Richardson
27 were not present for the vote.
- 28 Senator Pettyjohn motioned to select the Professional Standards Board for 2024 full review, and
29 Representative Spiegelman seconded the motion. The motion carried 8-0-2 with Senators
30 Hoffner, Huxtable, and Pettyjohn and Representatives Dorsey Walker, Collins, Johnson, Parker
31 Selby, and Spiegelman voting in favor, none opposed. Senators Gay and Richardson were not
32 present for the vote.
- 33 Representative Spiegelman motioned to select the Lead Poisoning Prevention Program for 2024
34 focused review, and Representative Dorsey Walker seconded the motion. The motion carried 8-
35 0-2 with Senators Hoffner, Huxtable, and Pettyjohn and Representatives Dorsey Walker, Collins,

36 Johnson, Parker Selby, and Spiegelman voting in favor, none opposed. Senators Gay and
37 Richardson were not present for the vote.

38 Representative Collins motioned to review the Energy Efficiency Resource Standards Act of 2009,
39 related to Delmarva Power Surcharges, for 2024 focused review, and Representative Spiegelman
40 seconded the motion. The motion failed 3-5-2 with Senator Pettyjohn and Representatives Collins
41 and Spiegelman voting in favor, Senators Hoffner and Huxtable and Representatives Dorsey
42 Walker, Johnson, and Parker Selby opposed. Senators Gay and Richardson were not present for
43 the vote.

44 Representative Johnson motioned to review the Division of Unemployment Insurance Claimant
45 Services for 2024 focused review, and Representative Spiegelman seconded the motion. The
46 motion carried 8-0-2 with Senators Hoffner, Huxtable, and Pettyjohn and Representatives Dorsey
47 Walker, Collins, Johnson, Parker Selby, and Spiegelman voting in favor, none opposed. Senators
48 Gay and Richardson were not present for the vote.

49 Senator Huxtable motioned to review the Public Integrity Commission for 2024 full review, and
50 Representative Spiegelman seconded the motion. The motion carried 8-0-2 with Senators
51 Hoffner, Huxtable, and Pettyjohn and Representatives Dorsey Walker, Collins, Johnson, Parker
52 Selby, and Spiegelman voting in favor, none opposed. Senators Gay and Richardson were not
53 present for the vote.

54 The meeting concluded at 1:46 p.m.

55 Respectfully prepared by:
56 Shubreet Kaur, Legislative Fellow, Joint Legislative Oversight and Sunset Committee.

57 *Access to the complete video recording of this proceeding is available on the General Assembly [website](#).*



STATE OF DELAWARE

JOINT LEGISLATIVE OVERSIGHT AND SUNSET COMMITTEE

Meeting Minutes – March 21, 2023

- 1 Chair Kyra L. Hoffner called the meeting to order at 6:07 p.m. Committee members present
2 included Vice-Chair Dorsey Walker; Senators Gay, Huxtable, and Richardson; Representatives
3 Johnson, Parker Selby, and Spiegelman. Staff present included Mark Brainard, Jr. and Amanda
4 McAtee, Joint Legislative Oversight and Sunset Committee (“JLOSC”) Analysts; Holly Vaughn
5 Wagner, Legislative Attorney for JLOSC and Deputy Director of the Division of Research; Carrie
6 Wanstall, Administrative Specialist; and Shubreet Kaur, Legislative Fellow. A quorum was met.
- 7 Chair Hoffner welcomed everyone to the meeting and called for introductions.
- 8 Chair Hoffner moved to item 2 of the agenda, the approval of the March 2 meeting minutes.
9 Senator Huxtable motioned to approve the March 2, 2023 meeting minutes as written, and
10 Representative Spiegelman seconded the motion. The motion carried 8-0-2, with Senators
11 Hoffner, Gay, Richardson, and Huxtable, and Representatives Dorsey Walker, Johnson, Parker
12 Selby, and Spiegelman voting in favor, none opposed. Senator Pettyjohn and Representative
13 Collins were not present for the vote.
- 14 Chair Hoffner moved to item 3 of the agenda, a presentation for the [Child Care] Provider Advisory
15 Board. Chair Hoffner introduced former Chair of the Provider Advisory Board Connie Merlet and
16 former State Representative John Kowalko to deliver the presentation on behalf of the Provider
17 Advisory Board. After the presentation, questions and comments were given by Senators Hoffner,
18 Gay, and Huxtable and Representatives Spiegelman, Parker Selby, and Dorsey Walker. Connie
19 Merlet and John Kowalko provided clarification.
- 20 Chair Hoffner moved to item 4 of the agenda, public comment regarding the Provider Advisory
21 Board. Becky Kalbach, April Lee, Sherry Long, and Dawn Alexander provided comments.
- 22 Chair Hoffner moved to item 5 of the agenda, a presentation of JLOSC staff findings and
23 recommendations for the Provider Advisory Board. Amanda McAtee and Mark Brainard Jr.
24 presented an overview of their staff report for the Provider Advisory Board.
- 25 Chair Hoffner moved to item 6 of the agenda, recommendations for the Provider Advisory Board.
26 Representative Spiegelman motioned to table recommendations, and Representative Parker
27 Selby seconded the motion. The motion carried 8-0-2, with Senators Hoffner, Gay, Richardson,
28 and Huxtable, and Representatives Dorsey Walker, Johnson, Parker Selby, and Spiegelman
29 voting in favor, none opposed. Senator Pettyjohn and Representative Collins were not present for
30 the vote.
- 31 The meeting concluded at 8:03 pm.
- 32 Respectfully prepared by:
33 Shubreet Kaur, Legislative Fellow, Joint Legislative Oversight and Sunset Committee.
- 34 *Access to the complete video recording of this proceeding is available on the General Assembly [website](#).*

Sen. Kyra L. Hoffner, Chair
Sen. Kyle Evans Gay
Sen. Russell Huxtable
Sen. Brian Pettyjohn
Sen. Bryant L. Richardson



Rep. Sherry Dorsey Walker, Vice Chair
Rep. Richard G. Collins
Rep. Kendra Johnson
Rep. Stell Parker Selby
Rep. Jeff N. Spiegelman

STATE OF DELAWARE

JOINT LEGISLATIVE OVERSIGHT AND SUNSET COMMITTEE

Meeting Minutes – March 23, 2023

- 1 Chair Kyra L. Hoffner called the meeting to order at 1:04 p.m. Committee members present
2 included Vice-Chair Dorsey Walker; Senators Gay, Huxtable, and Pettyjohn; Representatives
3 Parker Selby, Johnson, Collins, and Spiegelman. Staff present included Mark Brainard, Jr. and
4 Amanda McAtee, Joint Legislative Oversight and Sunset Committee ("JLOSC") Analysts; Holly
5 Vaughn Wagner, Legislative Attorney for JLOSC and Deputy Director of the Division of Research;
6 Carrie Wanstall, Administrative Specialist; and Shubreet Kaur Legislative Fellow. A quorum was
7 met.
- 8 Chair Hoffner welcomed everyone to the meeting and called for introductions.
- 9 Chair Hoffner moved to item 2 of the agenda, the approval of the March 21st meeting minutes.
10 Senator Gay motioned to approve the March 21st, 2023 meeting minutes as written, and
11 Representative Parker Selby seconded the motion. The motion carried 9-0-1, with Senators
12 Hoffner, Gay, Pettyjohn, and Huxtable, and Representatives Dorsey Walker, Johnson, Collins,
13 Parker Selby, and Spiegelman voting in favor, none opposed. Senator Richardson was not
14 present for the vote.
- 15 Chair Hoffner moved to item 3 of the agenda, a presentation by the Delaware Byway Advisory
16 Board. Chair Hoffner introduced Pamela Steinebach, DeIDOT Director of Planning. Pamela
17 Steinebach gave a presentation about the Delaware Byway Advisory Board. After the
18 presentation, questions and comments were given by Vice Chair Dorsey Walker. Pamela
19 Steinebach provided clarification.
- 20 After questions and comments by Committee members, Chair Hoffner moved to item 4 of the
21 agenda, public comment regarding the Delaware Byway Advisory Board. Peter Murray provided
22 comment.
- 23 Chair Hoffner moved to item 5 of the agenda, a summary of the Staff Findings and
24 Recommendations Report for the Delaware Byway Advisory Board. Amanda McAtee and Mark
25 Brainard presented the findings and recommendations from their staff report on the Delaware
26 Byway Advisory Board. After the presentation by Amanda McAtee and Mark Brainard, JLOSC
27 members discussed staff recommendations presented for the Delaware Byway Advisory Board.
- 28 Chair Hoffner moved to item 6 of the agenda, recommendations for the Delaware Byway Advisory
29 Board. Representative Collins motioned to adopt Recommendation 1, Option 2 as written for the
30 Delaware Byway Advisory Board, and Representative Spiegelman seconded the motion. The
31 motion carried 9-0-1, with Senators Hoffner, Gay, Pettyjohn, and Huxtable, and Representatives
32 Dorsey Walker, Johnson, Collins, Parker Selby, and Spiegelman voting in favor, none opposed.
33 Senator Richardson was not present for the vote.
- 34 Representative Collins motions to adopt Recommendation 2 as written for the Delaware Byway
35 Advisory Board, and Representative Dorsey Walker seconded the motion. The motion carried 9-
36 0-1, with Senators Hoffner, Gay, Pettyjohn, and Huxtable, and Representatives Dorsey Walker,

37 Johnson, Collins, Parker Selby, and Spiegelman voting in favor, none opposed. Senator
38 Richardson was not present for the vote.

39 Representative Collins motions to adopt Recommendation 3 as written for the Delaware Byway
40 Advisory Board, and Senator Huxtable seconded the motion. The motion carried 9-0-1, with
41 Senators Hoffner, Gay, Pettyjohn, and Huxtable, and Representatives Dorsey Walker, Johnson,
42 Collins, Parker Selby, and Spiegelman voting in favor, none opposed. Senator Richardson was
43 not present for the vote.

44 Chair Hoffner moved to discussion of other business. Senator Gay proposed a new
45 recommendation for the Provider Advisory Board. Senators Hoffner and Huxtable and
46 Representatives Spiegelman, Dorsey Walker, Collins, and Parker Selby provided discussion.
47 Amanda McAtee and Mark Brainard provided clarification.

48 Representative Parker Selby motioned to resume discussion on recommendations for the
49 Provider Advisory Board at a later date, and Representative Spiegelman seconded the motion.
50 The motion carried 9-0-1, with Senators Hoffner, Gay, Pettyjohn, and Huxtable, and
51 Representatives Dorsey Walker, Johnson, Collins, Parker Selby, and Spiegelman voting in favor,
52 none opposed. Senator Richardson was not present for the vote.

53 The meeting concluded at 1:59 p.m.

54 Respectfully prepared by:

55 Shubreet Kaur, Legislative Fellow, Joint Legislative Oversight and Sunset Committee.

56 *Access to the complete video recording of this proceeding is available on the General Assembly [website](#).*



STATE OF DELAWARE

JOINT LEGISLATIVE OVERSIGHT AND SUNSET COMMITTEE

Meeting Minutes – April 6, 2023

- 1 Chair Kyra L. Hoffner called the meeting to order at 12:07 p.m. Committee members present
2 included Vice-Chair Dorsey Walker; Senators Gay, Huxtable, Pettyjohn, and Richardson;
3 Representatives Johnson, Parker Selby, Collins, and Spiegelman. Staff present included Mark
4 Brainard, Jr. and Amanda McAtee, Joint Legislative Oversight and Sunset Committee (“JLOSC”)
5 Analysts; Holly Vaughn Wagner, Legislative Attorney for JLOSC and Deputy Director of the
6 Division of Research; Carrie Wanstall, Administrative Specialist; and Shubreet Kaur, Legislative
7 Fellow. A quorum was met.
- 8 Chair Hoffner welcomed everyone to the meeting and called for Committee and staff
9 introductions.
- 10 Chair Hoffner moved to item 2 of the agenda, the approval of the March 23rd meeting minutes.
11 Senator Huxtable motioned to approve the March 23, 2023, meeting minutes as written, and
12 Representative Spiegelman seconded the motion. The motion carried 8-0-2, with Senators
13 Hoffner, Pettyjohn, and Huxtable, and Representatives Dorsey Walker, Collins, Johnson, Parker
14 Selby, and Spiegelman voting in favor, none opposed, and Senators Gay and Richardson were
15 not present for the vote.
- 16 Chair Hoffner moved to item 3 of the agenda, a presentation by the Delaware Guardianship
17 Commission. Chair Hoffner introduced Alexandra McFassel to deliver the presentation on behalf
18 of the Delaware Guardianship Commission.
- 19 Chair Hoffner moved to item 4 of the agenda, public comment regarding the Delaware
20 Guardianship Commission. Sarah Stowens of the public provided comments.
- 21 Chair Hoffner moved to item 5 of the agenda, a presentation of JLOSC staff findings and
22 recommendations for the Delaware Guardianship Commission. Amanda McAtee and Mark
23 Brainard presented an overview of their staff report for the Delaware Guardianship Commission.
24 After the presentation, questions and comments were given by Senator Gay and Representative
25 Spiegelman. Amanda McAtee and Mark Brainard provided clarification.
- 26 Chair Hoffner moved to item 6 of the agenda, recommendations for the Delaware Guardianship
27 Commission. Representative Spiegelman motioned to adopt Recommendation 1 Option 1 as
28 written for the Delaware Guardianship Commission, and Representative Dorsey Walker
29 seconded the motion. The motion carried 10-0, with Senators Hoffner, Gay, Huxtable, Pettyjohn,
30 and Richardson and Representatives Dorsey Walker, Johnson, Parker Selby, Collins, and
31 Spiegelman voting in favor, none opposed.
- 32 Senator Pettyjohn motioned to adopt Recommendation 2 as written for the Delaware
33 Guardianship Commission, and Representative Dorsey Walker seconded the motion. The motion
34 carried 10-0, with Senators Hoffner, Gay, Huxtable, Pettyjohn, and Richardson and
35 Representatives Dorsey Walker, Johnson, Parker Selby, Collins, and Spiegelman voting in favor,
36 none opposed.

37 Representative Spiegelman motioned to adopt Recommendation 3 as written for the Delaware
38 Guardianship Commission, and Representative Johnson seconded the motion. The motion
39 carried 10-0, with Senators Hoffner, Gay, Huxtable, Pettyjohn, and Richardson and
40 Representatives Dorsey Walker, Johnson, Parker Selby, Collins, and Spiegelman voting in favor,
41 none opposed.

42 Senator Pettyjohn suggested a revision to Recommendation 4 concerning the implementation of
43 Recommendation 2 and Recommendation 3. Senator Pettyjohn motioned to adopt
44 Recommendation 4 as amended for the Delaware Guardianship Commission, and Senator Gay
45 seconded the motion. The motion carried 10-0, with Senators Hoffner, Gay, Huxtable, Pettyjohn,
46 and Richardson and Representatives Dorsey Walker, Johnson, Parker Selby, Collins, and
47 Spiegelman voting in favor, none opposed.

48 Chair Hoffner moved to item 7 of the agenda, recommendations for the Provider [Child Care]
49 Advisory Board. The board began discussion on JLOSC Revised Recommendations, and Senator
50 Gay and Representatives Dorsey Walker, Collins, and Spiegelman provided questions and
51 comments.

52 Representative Spiegelman motioned to adopt JLOSC Member Revised Recommendation 1,
53 including holding over the Provider Advisory Board until January 2024, and Representative
54 Dorsey Walker seconded the motion. Senators Hoffner, Gay, and Pettyjohn and Representatives
55 Dorsey Walker and Spiegelman provided questions and comments. Holly Vaughn Wagner,
56 Amanda McAtee, and Mark Brainard provided clarification. Representative Spiegelman withdrew
57 the motion.

58 Representative Spiegelman motioned to adopt JLOSC Member Revised Recommendation 1 to
59 transfer Provider Advisory Board functions to the Delaware Early Childhood Council and include
60 performance benchmarks, and Representative Dorsey Walker seconded the motion. Senators
61 Hoffner and Gay and Representatives Dorsey Walker and Collins provided questions and
62 comments. Holly Vaughn Wagner and Mark Brainard provided clarification. The motion carried 9-
63 0-1, with Senators Hoffner, Gay, Huxtable, and Richardson, and Representatives Dorsey Walker,
64 Johnson, Parker Selby, Collins, and Spiegelman voting in favor, none opposed, and Senator
65 Pettyjohn was not present for the vote.

66 The meeting concluded at 1:12 pm.

67 Respectfully prepared by:
68 Shubreet Kaur, Legislative Fellow, Joint Legislative Oversight and Sunset Committee.

69 *Access to the complete video recording of this proceeding is available on the General Assembly [website](#).*



STATE OF DELAWARE

JOINT LEGISLATIVE OVERSIGHT AND SUNSET COMMITTEE

Meeting Minutes – May 18, 2023

1 Chair Kyra Hoffner called the meeting to order at 12:09 p.m. Committee members present
2 included Vice-Chair Dorsey Walker; Senators Huxtable, Gay, and Richardson; Representatives
3 Johnson, Parker Selby, Collins, and Spiegelman. Staff present included Amanda McAtee, Joint
4 Legislative Oversight and Sunset Committee (JLOSC) Analyst; Holly Vaughn Wagner, Legislative
5 Attorney for JLOSC and Deputy Director of the Division of Research; Carrie Wanstall,
6 Administrative Specialist; and Shubreet Kaur, Legislative Fellow. A quorum was met.

7 Chair Hoffner welcomed everyone to the meeting and called for Committee and staff
8 introductions.

9 Chair Hoffner moved to item 2 of the agenda, the approval of the April 6th meeting minutes.
10 Senator Huxtable motioned to approve the April 6th, 2023, meeting minutes as written, and
11 Representative Parker Selby seconded the motion. The motion carried 9-0-1, with Senators
12 Hoffner, Huxtable, Gay, and Richardson and Representatives Dorsey Walker, Collins, Johnson,
13 Parker Selby, and Spiegelman voting in favor, none opposed, Senator Pettyjohn was not present
14 for the vote.

15 Chair Hoffner moved to item 3 of the agenda, discussion of draft legislation. Holly Vaughn Wagner
16 presented draft legislation for the Byway Advisory Board. Chair Hoffner motioned to release the
17 draft legislation for the Byway Advisory Board as written, and Representative Dorsey Walker
18 seconded the motion. The motion carried 9-0-1, with Senators Hoffner, Gay, Huxtable, and
19 Richardson and Representatives Dorsey Walker, Collins, Johnson, Parker Selby, and
20 Spiegelman voting in favor, none opposed, Senator Pettyjohn was not present for the vote.

21 Holly Vaughn Wagner presented draft legislation for the Tourism Advisory Board. Representative
22 Dorsey Walker motioned to release the draft legislation for the Tourism Advisory Board as written,
23 and Chair Hoffner seconded the motion. The motion carried 9-0-1, with Senators Hoffner, Gay,
24 Huxtable, and Richardson and Representatives Dorsey Walker, Collins, Johnson, Parker Selby,
25 and Spiegelman voting in favor, none opposed, Senator Pettyjohn was not present for the vote.

26 Holly Vaughn Wagner presented draft legislation for the Delaware State Arts Council.
27 Representative Dorsey Walker motioned to release the draft legislation for the Delaware State
28 Arts Council as written, and Representative Johnson seconded the motion. The motion carried 9-
29 0-1, with Senators Hoffner, Gay, Huxtable, and Richardson and Representatives Dorsey Walker,
30 Collins, Johnson, Parker Selby, and Spiegelman voting in favor, none opposed, Senator Pettyjohn
31 was not present for the vote.

32 Holly Vaughn Wagner presented draft legislation for the Provider Advisory Board. Representative
33 Dorsey Walker motioned to release the draft legislation for the Provider Advisory Board as written,
34 and Representative Johnson seconded the motion. The motion carried 9-0-1, with Senators
35 Hoffner, Gay, Huxtable, and Richardson and Representatives Dorsey Walker, Collins, Johnson,
36 Parker Selby, and Spiegelman voting in favor, none opposed, Senator Pettyjohn was not present
37 for the vote.

38 Holly Vaughn Wagner presented draft legislation for the Joint Legislative Oversight and Sunset
39 Committee. After the presentation, Senator Gay asked questions regarding the draft legislation.
40 Holly Vaughn Wagner provided clarification.

41 Representative Dorsey Walker motioned to release the draft legislation for the Joint Legislative
42 Oversight and Sunset Committee as written, and Representative Johnson seconded the motion.
43 The motion carried 9-0-1, with Senators Hoffner, Gay, Huxtable, and Richardson and
44 Representatives Dorsey Walker, Collins, Johnson, Parker Selby, and Spiegelman voting in favor,
45 none opposed, Senator Pettyjohn was not present for the vote.

46 Chair Hoffner moved to item 4 of the agenda, a presentation by the State Fire Prevention
47 Commission. Chair Hoffner introduced Ron Marvel and Sherry Lambertson to deliver the
48 presentation on behalf of the State Fire Prevention Commission. Chair Hoffner, Senator
49 Richardson, and Representatives Dorsey Walker, Parker Selby, and Collins provided questions
50 and comments. Ron Marvel and Michael Chionchio provided clarification.

51 Chair Hoffner moved to item 5 of the agenda, public comment regarding the State Fire Prevention
52 Commission. No members of the public provided comments.

53 Chair Hoffner moved to item 6 of the agenda, a presentation of JLOSC staff findings and
54 recommendations for the State Fire Prevention Commission. Amanda McAtee and Shubreet Kaur
55 presented an overview of the staff report for the State Fire Prevention Commission. After the
56 presentation, questions and comments were given by Representatives Dorsey Walker and
57 Collins. Amanda McAtee provided clarification.

58 Chair Hoffner moved to item 7 of the agenda, recommendations for the State Fire Prevention
59 Commission. Representative Spiegelman motioned to adopt Recommendation 1 Option 1 as
60 written for the State Fire Prevention Commission, and Representative Dorsey Walker seconded
61 the motion. The motion carried 8-0-2, with Senators Hoffner, Gay, Huxtable, and Richardson and
62 Representatives Dorsey Walker, Collins, Parker Selby, and Spiegelman voting in favor, none
63 opposed, Senator Pettyjohn and Representative Johnson were not present for the vote.

64 Representative Spiegelman motioned to adopt Recommendation 2 as written for the State Fire
65 Prevention Commission, and Representative Dorsey Walker seconded the motion. The motion
66 carried 8-0-2, with Senators Hoffner, Gay, Huxtable, and Richardson and Representatives Dorsey
67 Walker, Collins, Parker Selby, and Spiegelman voting in favor, none opposed, Senator Pettyjohn
68 and Representative Johnson were not present for the vote.

69 Representative Collins provided questions regarding Recommendation 3 for the State Fire
70 Prevention Commission. Ron Marvel and Amanda McAtee provided clarification. Representative
71 Spiegelman motioned to adopt Recommendation 3 as written for the State Fire Prevention
72 Commission, and Representative Dorsey Walker seconded the motion. The motion carried 8-0-
73 2, with Senators Hoffner, Gay, Huxtable, and Richardson and Representatives Dorsey Walker,
74 Collins, Parker Selby, and Spiegelman voting in favor, none opposed, Senator Pettyjohn and
75 Representative Johnson were not present for the vote.

76 Representative Spiegelman motioned to adopt Recommendation 4 as written for the State Fire
77 Prevention Commission, and Representative Parker Selby seconded the motion. The motion
78 carried 8-0-2, with Senators Hoffner, Gay, Huxtable, and Richardson and Representatives Dorsey
79 Walker, Collins, Parker Selby, and Spiegelman voting in favor, none opposed, Senator Pettyjohn
80 and Representative Johnson were not present for the vote.

81 Representative Parker Selby motioned to adopt Recommendation 5 as written for the State Fire
82 Prevention Commission, and Representative Dorsey Walker seconded the motion. The motion
83 carried 8-0-2, with Senators Hoffner, Gay, Huxtable, and Richardson and Representatives Dorsey
84 Walker, Collins, Parker Selby, and Spiegelman voting in favor, none opposed, Senator Pettyjohn
85 and Representative Johnson were not present for the vote.

86 The meeting concluded at 1:15 pm.

87 Respectfully prepared by:

88 Shubreet Kaur, Legislative Fellow, Joint Legislative Oversight and Sunset Committee.

89 *Access to the complete video recording of this proceeding is available on the General Assembly [website](#).*



STATE OF DELAWARE

JOINT LEGISLATIVE OVERSIGHT AND SUNSET COMMITTEE

Meeting Minutes – June 8, 2023

- 1 Chair Kyra Hoffner called the meeting to order at 12:11 p.m. Committee members present
2 included Vice-Chair Dorsey Walker; Senators Gay, Huxtable, and Richardson; Representatives
3 Johnson, Parker Selby, Collins, and Spiegelman. Staff present included Amanda McAtee, Joint
4 Legislative Oversight and Sunset Committee (“JLOSC”) Analyst; Holly Vaughn Wagner,
5 Legislative Attorney for JLOSC and Deputy Director of the Division of Research; Carrie Wanstall,
6 Administrative Specialist; and Shubreet Kaur, Legislative Fellow. A quorum was met.
- 7 Chair Hoffner welcomed everyone to the meeting and called for Committee and staff
8 introductions.
- 9 Chair Hoffner moved to item 2 of the agenda, the approval of the May 18th meeting minutes.
10 Representative Dorsey Walker motioned to approve the May 18th, 2023, meeting minutes as
11 written, and Representative Spiegelman seconded the motion. The motion carried 9-0-1, with
12 Senators Hoffner, Gay, Richardson, and Huxtable, and Representatives Dorsey Walker, Collins,
13 Johnson, Parker Selby, and Spiegelman voting in favor, none opposed, and Senator Pettyjohn
14 was not present for the vote.
- 15 Chair Hoffner moved to item 3 of the agenda, discussion and approval of the 2023 JLOSC Final
16 Report. Amanda McAtee presented an overview. Representative Dorsey Walker provided
17 comments. Representative Spiegelman motioned to approve the 2023 JLOSC Final Report
18 including any legislative updates that occur prior to July 1, 2023, and Representative Dorsey
19 Walker seconded the motion. The motion carried 9-0-1, with Senators Hoffner, Gay, Richardson,
20 and Huxtable, and Representatives Dorsey Walker, Collins, Johnson, Parker Selby, and
21 Spiegelman voting in favor, none opposed, and Senator Pettyjohn was not present for the vote.
- 22 Chair Hoffner moved to item 4 of the agenda, review updates from JLOSC Staff. Amanda McAtee
23 presented an update regarding the Delaware Cemetery Board.
- 24 Chair Hoffner moved to item 5 of the agenda, discussion of 2024 entities for JLOSC review.
25 Amanda McAtee presented an overview of 2 additional focused review project requests. Chair
26 Hoffner, Senator Gay, and Representative Dorsey Walker provided questions and comments.
27 Amanda McAtee provided clarification.
- 28 Representative Dorsey Walker motioned to approve the addition of the Administrative Procedures
29 Act as it relates to public comment within State agencies connected to reviews completed by
30 JLOSC within the past 3 years for 2024 JLOSC review, and Senator Huxtable seconded the
31 motion. The motion carried 9-0-1, with Senators Hoffner, Gay, Richardson, and Huxtable, and
32 Representatives Dorsey Walker, Collins, Johnson, Parker Selby, and Spiegelman voting in favor,
33 none opposed, and Senator Pettyjohn was not present for the vote.
- 34 Senator Gay motioned to approve the request for collaboration with the Office of the State Court
35 Administrator relating to organization relocation of the 4 non-judicial public bodies currently
36 housed within the judiciary, and Chair Hoffner seconded the motion. The motion carried 9-0-1,

37 with Senators Hoffner, Gay, Richardson, and Huxtable, and Representatives Dorsey Walker,
38 Collins, Johnson, Parker Selby, and Spiegelman voting in favor, none opposed, and Senator
39 Pettyjohn was not present for the vote.

40 The meeting concluded at 12:30 pm.

41 Respectfully prepared by:

42 Shubreet Kaur, Legislative Fellow, Joint Legislative Oversight and Sunset Committee.

43 *Access to the complete video recording of this proceeding is available on the General Assembly [website](#).*