

Sen. Kyra L. Hoffner, Vice Chair
Sen. Russell Huxtable
Sen. Nicole Poore
Sen. Brian Pettyjohn
Sen. Bryant L. Richardson



Rep. Cyndie Romer, Chair
Rep. Josué O. Ortega
Rep. Melanie Ross Levin
Rep. Richard G. Collins
Rep. Valerie Jones Giltner

STATE OF DELAWARE

JOINT LEGISLATIVE OVERSIGHT AND SUNSET COMMITTEE

Meeting Minutes – January 15, 2026

- 1 Chair Romer called the meeting to order at 11:06 a.m. Committee members present included
2 Vice-Chair Hoffner; Senators Huxtable, Poore, and Richardson; and Representatives Ortega,
3 Ross Levin, and Jones Giltner. Staff present included Amanda Waid McAtee and Ben Kowal,
4 Joint Legislative Oversight and Sunset Committee ("JLOSC") Analysts; Holly Vaughn Wagner,
5 Legislative Attorney for JLOSC and Deputy Director of the Division of Legislative Services; and
6 Sue Ranalli, Administrative Specialist for JLOSC. A quorum was met.
- 7 Chair Romer moved to item 2 of the agenda, the approval of the June 26, 2025 meeting minutes.
8 Senator Huxtable motioned to approve the June 26, 2025 meeting minutes as written, and
9 Representative Jones Giltner seconded the motion. The motion carried 8-0-2 with Senators
10 Hoffner, Huxtable, Poore, and Richardson and Representatives Romer, Ortega, Ross Levin, and
11 Jones Giltner voting in favor, none opposed, and Senator Pettyjohn and Representative Collins
12 were not present for the vote.
- 13 Chair Romer moved to item 3 of the agenda, a presentation about the committee process and
14 legislative oversight. Amanda Waid McAtee and Ben Kowal presented an overview of the
15 committee process and legislative oversight. Senators Hoffner, Poore, and Richardson and
16 Representatives Romer, Ross Levin, and Jones Giltner provided questions and comments.
17 Amanda Waid McAtee provided clarification.
- 18 Chair Romer moved to item 4 of the agenda, discussion of the committee's title. Senators Hoffner,
19 Poore, and Richardson and Representatives Romer, Ross Levin, and Jones Giltner provided
20 questions and comments. Amanda Waid McAtee provided clarification. Senator Huxtable
21 motioned to change the name of the Committee to Joint Legislative Oversight Committee (JLOC),
22 and Senator Poore seconded the motion. The motion carried 8-0-2 with Senators Hoffner,
23 Huxtable, Poore, and Richardson and Representatives Romer, Ortega, Ross Levin, and Jones
24 Giltner voting in favor, none opposed, and Senator Pettyjohn and Representative Collins were
25 not present for the vote.
- 26 The meeting concluded at 11:38 a.m.
- 27 Respectfully prepared by:
28 Ben Kowal & Amanda Waid McAtee, Division of Legislative Services, JLOSC Analysts
- 29 *Access to the complete video recording of this proceeding is available on the General Assembly [website](#).*

Sen. Kyra L. Hoffner, Vice Chair
Sen. Russell Huxtable
Sen. Nicole Poore
Sen. Brian Pettyjohn
Sen. Bryant L. Richardson



Rep. Cyndie Romer, Chair
Rep. Josué O. Ortega
Rep. Melanie Ross Levin
Rep. Richard G. Collins
Rep. Valerie Jones Giltner

STATE OF DELAWARE

JOINT LEGISLATIVE OVERSIGHT AND SUNSET COMMITTEE

Meeting Minutes – January 22, 2026

- 1 Chair Romer called the meeting to order at 11:05 a.m. Committee members present included
2 Vice-Chair Hoffner; Senators Huxtable, Poore, Pettyjohn, and Richardson; and Representatives
3 Ortega, Ross Levin, Collins, and Jones Giltner. Staff present included Amanda Waid McAtee and
4 Ben Kowal, Joint Legislative Oversight and Sunset Committee (“JLOSC”) Analysts; Holly Vaughn
5 Wagner, Legislative Attorney for JLOSC and Deputy Director of the Division of Legislative
6 Services; Sue Ranalli, Administrative Specialist for JLOSC; Emily Simon and Sasha Altman,
7 Legislative Fellows for the Division of Legislative Services; A quorum was met.
- 8 Chair Romer moved to item 2 of the agenda, the approval of the January 15, 2026 meeting
9 minutes. Senator Huxtable motioned to approve the January 15, 2026 meeting minutes as written,
10 and Senator Pettyjohn seconded the motion. The motion carried 9-0-1 with Senators Huxtable,
11 Poore, Pettyjohn, and Richardson and Representatives Romer, Ortega, Ross Levin, Collins, and
12 Jones Giltner voting in favor, none opposed, and Vice-Chair Hoffner was not present for the vote.
- 13 Chair Romer moved to item 3 of the agenda, a presentation about the focused review: Division of
14 Unemployment Insurance Claimant Services (Department of Labor). Amanda Waid McAtee and
15 Ben Kowal presented an overview of the focused review. LaKresha R. Moultrie, Secretary of
16 Labor, and Marie Cameron, Director Division of Unemployment Insurance, presented entity
17 updates. Senator Poore and Representatives Romer, Ross Levin, Collins, and Jones Giltner
18 provided questions and comments. Secretary Moultrie and Director Cameron provided
19 clarification. No members of the public provided comments.
- 20 The meeting concluded at 12:31 p.m.
- 21 Respectfully prepared by:
22 Emily Simon, Legislative Fellow, Division of Legislative Services
- 23 *Access to the complete video recording of this proceeding is available on the General Assembly [website](#).*

Sen. Kyra L. Hoffner, Vice Chair
Sen. Russell Huxtable
Sen. Nicole Poore
Sen. Brian Pettyjohn
Sen. Bryant L. Richardson



Rep. Cyndie Romer, Chair
Rep. Josué O. Ortega
Rep. Melanie Ross Levin
Rep. Richard G. Collins
Rep. Valerie Jones Giltner

STATE OF DELAWARE

JOINT LEGISLATIVE OVERSIGHT AND SUNSET COMMITTEE

Meeting Minutes – January 29, 2026

1 Chair Romer called the meeting to order at 11:06 a.m. Committee members present included Vice-
2 Chair Hoffner; Senators Huxtable, Poore, Pettyjohn, and Richardson; and Representatives Ortega,
3 Ross Levin, Collins, and Jones Giltner. Staff present included Amanda Waid McAtee and Ben Kowal,
4 JLOSC Analysts; Holly Vaughn Wagner, Legislative Attorney for JLOSC and Deputy Director of the
5 Division of Legislative Services; Sue Ranalli, Administrative Specialist for JLOSC; Emily Simon and
6 Sasha Altman, Legislative Fellows for the Division of Legislative Services; a quorum was met.
7

8 Chair Romer moved to item 2 of the agenda, the approval of the January 22nd, 2026 meeting minutes.
9 Senator Hoffner motioned to approve the January 22nd, 2026 meeting minutes as written, and
10 Representative Ortega seconded the motion. The motion carried 9-0-1 with Senators Huxtable,
11 Pettyjohn, Richardson and Representatives Romer, Ortega, Ross Levin, Collins and Jones Giltner
12 voting in favor, none opposed, Senator Poore was not present for the vote.
13

14 Chair Romer moved to item 3 of the agenda, discussion of draft legislation relating to JLOSC name
15 change. Holly Vaughn Wagner presented an overview of the draft legislation. No members of the
16 public provided comments. Senator Poore motioned to release the draft, and Senator Hoffner
17 seconded the motion. The motion carried 8-0-2 with Senators Hoffner, Huxtable, Pettyjohn, and
18 Representatives Romer, Ortega, Ross Levin, and Jones Giltner voting in favor, none opposed, Senator
19 Richardson and Representative Collins were not present for the vote.
20

21 Chair Romer moved to item 4 of the agenda, DNREC permit processing updates. Greg Patterson,
22 Secretary of DNREC, and Steve Smailier, Director of the Division of Water, provided updates. Senators
23 Hoffner, Huxtable, Poore, Pettyjohn, and Representatives Romer, Ross Levin, Collins, and Jones
24 Giltner provided questions and comments. Secretary Patterson and Director Smailier provided
25 clarification. Senator Pettyjohn motioned to release DNREC from review upon enactment of
26 legislation, and Senator Hofman seconded the motion. The motion carried 10-0-0 with Senators
27 Hoffner, Huxtable, Poore, Pettyjohn, Richardson and Representatives Romer, Ortega, Ross Levin,
28 Collins, and Jones Giltner voting in favor, none opposed.
29

30 Chair Romer moved to item 5 of the agenda, DDDS Adult Day Services and Employment Services
31 updates. Director of DDDS, Jody Roberts presented updates. Representatives Romer and Jones
32 Giltner provided questions and comments. Director Roberts provided clarification.
33

34 Chair Romer moved to item 6, discussion of draft legislation relating to DDDS. Holly Vaughn Wagner
35 presented an overview of the draft legislation. No members of the public provided comments. Senator
36 Poore motioned to approve the draft legislation and release DDDS from review upon enactment, and
37 Senator Pettyjohn seconded the motion. The motion carried 10-0-0 with Senators Hoffner, Huxtable,
38 Poore, Pettyjohn, Richardson and Representatives Romer, Ortega, Ross Levin, Collins, and Jones
39 Giltner voting in favor, none opposed.
40

41 The meeting concluded at 12:45 p.m.
42

43 Respectfully prepared by:
44 Sasha Altman, Legislative Fellow, Division of Legislative Services
45

46 *Access to the complete video recording of this proceeding is available on the General Assembly [website](#).*

Sen. Kyra L. Hoffner, Vice Chair
Sen. Russell Huxtable
Sen. Nicole Poore
Sen. Brian Pettyjohn
Sen. Bryant L. Richardson



Rep. Cyndie Romer, Chair
Rep. Josué O. Ortega
Rep. Melanie Ross Levin
Rep. Richard G. Collins
Rep. Valerie Jones Giltner

STATE OF DELAWARE

JOINT LEGISLATIVE OVERSIGHT AND SUNSET COMMITTEE

Meeting Minutes – March 26, 2026

1 Chair Romer called the meeting to order at 11:06 a.m. Committee members present included
2 Vice-Chair Hoffner; Senators Huxtable, Pettyjohn, and Richardson; and Representatives Ortega,
3 Ross Levin, Collins, and Jones Giltner. Staff present included Amanda Waid McAtee and Ben
4 Kowal, Joint Legislative Oversight and Sunset Committee (“JLOSC”) Analysts; Holly Vaughn
5 Wagner, Legislative Attorney for JLOSC and Deputy Director of the Division of Legislative
6 Services; Sue Ranalli, Administrative Specialist for JLOSC; Emily Simon and Sasha Altman,
7 Legislative Fellows for the Division of Legislative Services; A quorum was met.

8
9 Chair Romer moved to item 2 of the agenda, the approval of the January 29th, 2026 meeting
10 minutes. Senator Huxtable motioned to approve January 29th, 2026 meeting minutes as written,
11 and Representative Hoffner seconded the motion. The motion carried 9-0-1 with Senators
12 Huxtable, Pettyjohn, Richardson and Representatives Romer, Ortega, Ross Levin, Collins and
13 Jones Giltner voting in favor, none opposed, Senator Poore was not present for the vote.

14
15 Chair Romer moved to item 3 of the agenda, focused review of Complaint-Handling Practices of
16 the Division of Human and Civil Rights. Amanda Waid McAtee and Ben Kowal presented an
17 overview of the staff report and recommendations. Senators Hoffner, Huxtable, and Pettyjohn and
18 Representatives Romer, Levin, and Collins provided questions and comments. Romona S.
19 Fullman, Director of the Division of Human and Civil Rights, Ines Hungria, Investigative
20 Supervisor, Division of Human and Civil Rights, Ben Kowal, and Amanda Waid McAtee provided
21 clarification. Brian Derickson provided public comment.

22
23 Chair Romer moved to recommendations. Senator Pettyjohn motioned to adopt staff
24 recommendation 1, and Senator Hoffner seconded the motion. The motion carried 8-1-1 with
25 Senators Hoffner, Pettyjohn, Richardson and Representatives Romer, Ortega, Ross Levin,
26 Collins, and Jones Giltner voting in favor, Senator Huxtable opposed, Senator Poore was not
27 present for the vote.

28
29 Chair Romer moved to staff recommendation 2. Senator Pettyjohn motioned to adopt staff
30 recommendation 2, and Senator Huxtable seconded the motion. The motion carried 9-0-1 with
31 Senators Hoffner, Huxtable, Pettyjohn, Richardson and Representatives Romer, Ortega, Ross
32 Levin, Collins, and Jones Giltner voting in favor, none opposed, Senator Poore was not present
33 for the vote.

34
35 Chair Romer moved to staff recommendation 3. Representative Collins motioned to adopt staff
36 recommendation 3, and Senator Pettyjohn seconded the motion. The motion carried 9-0-1 with
37 Senators Hoffner, Huxtable, Pettyjohn, and Richardson and Representatives Romer, Ortega,
38 Ross Levin, Collins, and Jones Giltner voting in favor, none opposed, Senator Poore was not
39 present for the vote.

40
41 Chair Romer moved to staff recommendation 4. Senator Pettyjohn motioned to adopt staff
42 recommendation 4, and Representative Jones Giltner seconded the motion. The motion carried

43 9-0-1 with Senators Hoffner, Huxtable, Pettyjohn, and Richardson and Representatives Romer,
44 Ortega, Ross Levin, Collins, and Jones Giltner voting in favor, none opposed, Senator Poore was
45 not present for the vote.

46
47 Chair Romer moved to staff recommendation 5. Senator Pettyjohn motioned to adopt staff
48 recommendation 5, Chair Romer seconded the motion. The motion carried 9-0-1 with Senators
49 Hoffner, Huxtable, Pettyjohn, and Richardson and Representatives Romer, Ortega, Ross Levin,
50 Collins, and Jones Giltner voting in favor, none opposed, Senator Poore was not present for the
51 vote.

52
53 The meeting concluded at 1:05 p.m.

54 Respectfully prepared by:
55 Sasha Altman, Legislative Fellow, Division of Legislative Services

56 *Access to the complete video recording of this proceeding is available on the General Assembly [website](#).*

Sen. Kyra L. Hoffner, Vice Chair
Sen. Russell Huxtable
Sen. Nicole Poore
Sen. Brian Pettyjohn
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Rep. Cyndie Romer, Chair
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Rep. Melanie Ross Levin
Rep. Richard G. Collins
Rep. Valerie Jones Giltner

STATE OF DELAWARE

JOINT LEGISLATIVE OVERSIGHT AND SUNSET COMMITTEE

Meeting Minutes – April 23, 2026

1 Chair Romer called the meeting to order at 11:08 a.m. Committee members present included
2 Vice-Chair Hoffner; Senators Huxtable, Poore, Pettyjohn, Richardson; and Representatives Ross
3 Levin, Collins, Jones Giltner. Staff present included Amanda Waid McAtee, Joint Legislative
4 Oversight and Sunset Committee (“JLOSC”) Analyst; Holly Vaughn Wagner, Legislative Attorney
5 for JLOSC and Deputy Director of the Division of Legislative Services; Sue Ranalli, Administrative
6 Specialist for JLOSC; Emily Simon and Sasha Altman, Legislative Fellows for the Division of
7 Legislative Services; A quorum was met.

8 Chair Romer moved to item 2 of the agenda, approval of the March 26th, 2026 meeting minutes.
9 Senator Hoffner motioned to approve the March 26th, 2026 meeting minutes as written, and
10 Senator Pettyjohn seconded the motion. The motion carried 8-0-2 with Senators Hoffner,
11 Huxtable, Poore, Pettyjohn, Richardson and Representatives Romer, Collins and Jones Giltner
12 voting in favor, none opposed, Representatives Ross Levin and Ortega were not present for the
13 vote.

14 Chair Romer moved to item 3 of the agenda, Discussion of draft legislation relating to Council on
15 Corrections. Holly Vaughn Wagner presented an overview of the draft legislation. There was no
16 public comment. Senator Hoffner motioned to release the draft legislation for introduction,
17 seconded by Senator Pettyjohn. The motion carried 8-0-2 with Senators Hoffner, Huxtable, Poore,
18 Pettyjohn, Richardson and Representatives Romer, Collins and Jones Giltner voting in favor,
19 none opposed, Representatives Ross Levin and Ortega were not present for the vote.

20 Chair Romer moved to item 4 of the agenda, the staff presentation on the focused review
21 regarding the processes and procedures used for domestic agricultural animal seizure cases
22 under the Delaware Department of Agriculture (“DDA”) and Office of Animal Welfare (“OAW”).
23 Amanda Waid McAtee provided an overview of the focused review.

24
25 Present from OAW were Executive Director Christina Motoyoshi and Chief of Delaware Animal
26 Services Mark Tobin. Present from DDA were Secretary Clifton, State Veterinarian Dr. Karen
27 Lopez, and Deputy Principal Assistant George Class-Peters. OAW Executive Director Christina
28 Motoyoshi provided remarks. Senators Hoffner, Poore, Pettyjohn and Representatives Romer,
29 Ross Levin, Collins, and Jones Giltner provided questions and comments. Amanda Waid McAtee
30 provided clarification. Dr. Karen Lopez and Chief Tobin provided comments and clarification.
31 Senator Lawson provided comments, and there were no additional public comments.

32
33 Senator Pettyjohn motioned to adopt staff recommendation 1 as written, and Senator Hoffner
34 seconded the motion. The motion carried 9-0-1 with Senators Hoffner, Huxtable, Poore,
35 Pettyjohn, Richardson, and Representatives Romer, Ross Levin, Collins, and Jones Giltner voting
36 in favor, none opposed, Representative Ortega was not present for the vote.

37
38 Senator Richardson motioned to adopt staff recommendation 2 as written, and Senator Pettyjohn
39 seconded the motion. The motion carried 9-0-1 with Senators Hoffner, Huxtable, Poore,

40 Pettyjohn, Richardson, and Representatives Romer, Ross Levin, Collins, and Jones Giltner voting
41 in favor, none opposed, Representative Ortega was not present for the vote.

42
43 Senator Pettyjohn motioned to adopt staff recommendation 3 as written, and Senator Hoffner
44 seconded the motion. The motion carried 9-0-1 with Senators Hoffner, Huxtable, Poore,
45 Pettyjohn, Richardson, and Representatives Romer, Ross Levin, Collins, and Jones Giltner voting
46 in favor, none opposed, Representative Ortega was not present for the vote.

47
48 Senator Huxtable motioned to adopt staff recommendation 4, with the modification of including
49 staff-training requirements and procedures, and Representative Jones Giltner seconded the
50 motion. The motion carried 9-0-1 with Senators Hoffner, Huxtable, Poore, Pettyjohn, Richardson,
51 and Representatives Romer, Ross Levin, Collins, and Jones Giltner voting in favor, none
52 opposed, Representative Ortega was not present for the vote.

53 Senator Pettyjohn motioned to adopt staff recommendation 5 as written, and Senator Hoffner
54 seconded the motion. The motion carried 9-0-1 with Senators Hoffner, Huxtable, Poore,
55 Pettyjohn, Richardson, and Representatives Romer, Ross Levin, Collins, and Jones Giltner voting
56 in favor, none opposed, Representative Ortega was not present for the vote.

57 JLOSC did not adopt staff recommendation 6 and instead incorporated its core intent into staff
58 recommendation 4.

59 Senator Hoffner motioned to adopt staff recommendation 7 as written, and Representative Ross
60 Levin seconded the motion. The motion carried 9-0-1 with Senators Hoffner, Huxtable, Poore,
61 Pettyjohn, Richardson, and Representatives Romer, Ross Levin, Collins, and Jones Giltner voting
62 in favor, none opposed, Representative Ortega was not present for the vote.

63 Chair Romer stated that staff recommendations 8, 9, and 10 would be discussed at a future
64 meeting.

65 The meeting concluded at 1:05 p.m.

66 Respectfully prepared by:
67 Sasha Altman, Legislative Fellow, Division of Legislative Services

68
69 *Access to the complete video recording of this proceeding is available on the General Assembly [website](#).*

Sen. Kyra L. Hoffner, Vice Chair
Sen. Russell Huxtable
Sen. Nicole Poore
Sen. Brian Pettyjohn
Sen. Bryant L. Richardson



Rep. Cyndie Romer, Chair
Rep. Josué O. Ortega
Rep. Melanie Ross Levin
Rep. Richard G. Collins
Rep. Valerie Jones Giltner

STATE OF DELAWARE

JOINT LEGISLATIVE OVERSIGHT AND SUNSET COMMITTEE

Meeting Minutes – May 14, 2026

- 1 Chair Romer called the meeting to order at 11:08 a.m. Committee members present included
2 Vice-Chair Hoffner; Senators Huxtable, Poore, Richardson; and Representatives Ortega, Ross
3 Levin, Collins, Jones Giltner. Staff present included Amanda Waid McAtee and Ben Kowal, Joint
4 Legislative Oversight and Sunset Committee (“JLOSC”) Analysts; Holly Vaughn Wagner,
5 Legislative Attorney for JLOSC and Deputy Director of the Division of Legislative Services; Sue
6 Ranalli, Administrative Specialist for JLOSC; Emily Simon and Sasha Altman, Legislative Fellows
7 for the Division of Legislative Services; A quorum was met.
- 8 Chair Romer moved to item 2 of the agenda, approval of the April 23rd, 2026 meeting minutes.
9 Senator Hoffner motioned to approve the April 23rd, 2026 meeting minutes as written, and
10 Representative Ortega seconded the motion. The motion carried 7-0-3 with Senators Hoffner and
11 Richardson and Representatives Romer, Ortega, Ross Levin, Collins and Jones Giltner voting in
12 favor, none opposed, Senators Huxtable, Poore, Pettyjohn were not present for the vote.
- 13 Chair Romer moved to item 5 of the agenda, discussion of focused review topics for JLOSC
14 review in 2027. Amanda Waid McAtee presented an overview of the focused review topics.
- 15 Senator Hoffner motioned to approve the reports required to be submitted to the General
16 Assembly for JLOSC focused review, and Representative Ortega seconded the motion. The
17 motion carried 8-0-2 with Senators Hoffner, Huxtable, Poore, and Richardson, and
18 Representatives Romer, Ortega, Ross Levin, and Collins voting in favor, none opposed, Senator
19 Pettyjohn and Representative Jones Giltner were not present for the vote.
- 20 Senator Hoffner motioned to approve the Certificate of Necessity (CN) Process for Division of
21 Legislative Services research request, and Senator Poore seconded the motion. The motion
22 carried 8-0-2 with Senators Hoffner, Huxtable, Poore, and Richardson, and Representatives
23 Romer, Ortega, Ross Levin, and Collins voting in favor, none opposed, Senator Pettyjohn and
24 Representative Jones Giltner were not present for the vote.
- 25 Representative Ross Levin motioned to approve the Department of Human Resources (DHR)
26 Classification and Compensation and Talent Acquisition for JLOSC focused review, and Senator
27 Hoffner seconded the motion. The motion carried 8-0-2 with Senators Hoffner, Huxtable, Poore,
28 and Richardson, and Representatives Romer, Ortega, Ross Levin, and Collins voting in favor,
29 none opposed, Senator Pettyjohn and Representative Jones Giltner were not present for the vote.
- 30 Representative Romer motioned to approve the implementation of school-based mental health
31 initiatives for JLOSC focused review, and Representative Collins seconded the motion. The
32 motion carried 7-0-3 with Senators Huxtable, Poore, and Richardson, and Representatives
33 Romer, Ortega, Ross Levin, and Collins voting in favor, none opposed, Senators Pettyjohn and
34 Hoffner, and Representative Jones Giltner were not present for the vote.
- 35 Representative Romer motioned to approve the Real Estate Commission for JLOSC full review,
36 there was no second.

37 Senator Richardson motioned to approve the Department of Education for JLOSC focused
38 review, there was no second.

39 Chair Romer moved to item 4 of the agenda, recommendations for focused review of processes
40 and procedures used for domestic agricultural animal seizure cases, Department of Agriculture
41 and Office of Animal Welfare. Chair Romer recognized Senator Lawson and James Clough who
42 provided public comment.

43 Representative Romer motioned to adopt staff recommendation 8 as written, and Representative
44 Ross Levin seconded the motion. The motion carried 7-0-3 with Senators Huxtable, Poore, and
45 Richardson, and Representatives Romer, Ortega, Ross Levin, and Collins voting in favor, none
46 opposed, Senators Pettyjohn and Hoffner, and Representative Jones Giltner were not present for
47 the vote.

48 Representative Collins motioned to adopt staff recommendation 9 as written, and Representative
49 Ortega seconded the motion. The motion carried 7-0-3 with Senators Huxtable, Poore, and
50 Richardson, and Representatives Romer, Ortega, Ross Levin, and Collins voting in favor, none
51 opposed, Senators Pettyjohn and Hoffner, and Representative Jones Giltner were not present for
52 the vote.

53 Representative Ortega motioned to adopt staff recommendation 10 as written, and Senator Poore
54 seconded the motion. The motion carried 7-0-3 with Senators Huxtable, Poore, and Richardson,
55 and Representatives Romer, Ortega, Ross Levin, and Collins voting in favor, none opposed,
56 Senators Pettyjohn and Hoffner, and Representative Jones Giltner were not present for the vote.

57 Chair Romer moved to item 3 of the agenda, recommendations for focused review of complaint-
58 handling practices of the Division of Human and Civil Rights.

59 Senator Richardson motioned to adopt staff recommendation 6 as written, and Representative
60 Collins seconded the motion. The motion carried 7-0-3 with Senators Huxtable, Poore, and
61 Richardson, and Representatives Romer, Ortega, Ross Levin, and Collins voting in favor, none
62 opposed, Senators Pettyjohn and Hoffner, and Representative Jones Giltner were not present for
63 the vote.

64 Representative Ross Levin motioned to adopt staff recommendation 7 as written, and
65 Representative Ortega seconded the motion. The motion carried 7-0-3 with Senators Huxtable,
66 Poore, and Richardson, and Representatives Romer, Ortega, Ross Levin, and Collins voting in
67 favor, none opposed, Senators Pettyjohn and Hoffner, and Representative Jones Giltner were
68 not present for the vote.

69 The meeting concluded at 12:40 p.m.

70 Respectfully prepared by:
71 Sasha Altman, Legislative Fellow, Division of Legislative Services

72 *Access to the complete video recording of this proceeding is available on the General Assembly [website](#).*

Sen. Kyra L. Hoffner, Vice Chair
Sen. Russell Huxtable
Sen. Nicole Poore
Sen. Brian Pettyjohn
Sen. Bryant L. Richardson



Rep. Cyndie Romer, Chair
Rep. Josué O. Ortega
Rep. Melanie Ross Levin
Rep. Richard G. Collins
Rep. Valerie Jones Giltner

STATE OF DELAWARE

JOINT LEGISLATIVE OVERSIGHT COMMITTEE

Meeting Minutes – May 21, 2026

1 Chair Romer called the meeting to order at 11:03 a.m. Committee members present included
2 Vice-Chair Hoffner; Senators Huxtable, Poore, Pettyjohn, Richardson; and Representatives
3 Ortega, Ross Levin, Collins, Jones Giltner. Staff present included Amanda Waid McAtee and Ben
4 Kowal, Joint Legislative Oversight Committee (“JLOC”) Analysts; Holly Vaughn Wagner,
5 Legislative Attorney for JLOC and Deputy Director of the Division of Legislative Services; Sue
6 Ranalli, Administrative Specialist for JLOC; Emily Simon, Legislative Fellow for the Division of
7 Legislative Services; A quorum was met.

8 Chair Romer recognized Senator Pettyjohn, who requested that an additional entity be included
9 for review. Senator Pettyjohn motioned to approve the Delaware Real Estate Commission for
10 JLOC full review, and Senator Hoffner seconded the motion. The motion carried 6-0-4 with
11 Senators Hoffner, Huxtable, Pettyjohn, and Richardson, and Representatives Romer and Jones
12 Giltner voting in favor, none opposed, Senator Poore and Representatives Ortega, Ross Levin,
13 and Collins were not present for the vote.

14 Chair Romer moved to item 3 of the agenda, the staff presentation on the focused review
15 regarding Monitoring of Health Care Grievances and Vendor Contracts within Delaware’s
16 Correctional System, Adult Correction Healthcare Review Committee (“ACHRC”). Amanda Waid
17 McAtee and Ben Kowal provided an overview of the staff report and recommendations.

18
19 Present from the Criminal Justice Council (“CJC”), staff support for the ACHRC, were CJC
20 Executive Director Chris Kervick, Associate Deputy Director Valarie Tickle, and Funding
21 Coordinator Kim Kirk. Present from ACHRC was the committee’s chair, Dr. Laura Cooney-Koss.
22 CJC Executive Director Executive Director Chris Kervick provided remarks. Senators Hoffner,
23 and Representatives Romer, Ross Levin, Collins, and Jones Giltner provided questions and
24 comments. Amanda Waid McAtee provided clarification. Chris Kervick, Valarie Tickle, and Dr.
25 Laura Cooney-Koss provided comments and clarification. Public comment provided by April
26 Liciaga, Meryem Dede of the Tide Shift Justice Project, and Javonne Rich, Policy & Advocacy
27 Director, American Civil Liberties Union of Delaware.

28 Representative Collins motioned to adopt staff recommendation 1 as written, with emphasis on
29 discussions that include national research on best-practice oversight models for hiring a full-time
30 professional employee to perform oversight duties, and Representative Ortega seconded the
31 motion. The motion carried 7-0-3 with Senators Huxtable, Poore, and Richardson, and
32 Representatives Romer, Ortega, Ross Levin, and Collins voting in favor, none opposed, Senators
33 Pettyjohn and Hoffner, and Representative Jones Giltner were not present for the vote.

34 Senator Hoffner motioned to adopt staff recommendation 2 as written, and Representative Ortega
35 seconded the motion. The motion carried 7-0-3 with Senators Huxtable, Poore, and Richardson,
36 and Representatives Romer, Ortega, Ross Levin, and Collins voting in favor, none opposed,
37 Senators Pettyjohn and Hoffner, and Representative Jones Giltner were not present for the vote.

38 Representative Collins motioned to adopt staff recommendation 3 as written, and Senator Hoffner
39 seconded the motion. The motion carried 8-0-2 with Senators Hoffner, Poore, and Richardson,
40 and Representatives Romer, Ortega, Ross Levin, Collins, and Jones Giltner voting in favor, none
41 opposed, Senators Huxtable and Pettyjohn were not present for the vote.

42 Representative Collins motioned to adopt staff recommendation 4 as written, and Representative
43 Ortega seconded the motion. The motion carried 8-0-2 with Senators Hoffner, Poore, and
44 Richardson, and Representatives Romer, Ortega, Ross Levin, Collins, and Jones Giltner voting
45 in favor, none opposed, Senators Huxtable and Pettyjohn were not present for the vote.

46 Representative Collins motioned to adopt staff recommendation 5 as written, and Representative
47 Ortega seconded the motion. The motion carried 8-0-2 with Senators Hoffner, Poore, and
48 Richardson, and Representatives Romer, Ortega, Ross Levin, Collins, and Jones Giltner voting
49 in favor, none opposed, Senators Huxtable and Pettyjohn were not present for the vote.

50 Representative Jones Giltner motioned to adopt JLOC recommendation 1, and Senator Poore
51 seconded the motion. The motion carried 8-0-2 with Senators Hoffner, Poore, and Richardson,
52 and Representatives Romer, Ortega, Ross Levin, Collins, and Jones Giltner voting in favor, none
53 opposed, Senators Huxtable and Pettyjohn were not present for the vote.

54 Chair Romer moved to item 2 of the agenda, approval of the May 14, 2026 meeting minutes.
55 Representative Collins motioned to approve the May 14, 2026 meeting minutes as written, and
56 Senator Poore seconded the motion. The motion carried 8-0-2 with Senators Hoffner, Poore, and
57 Richardson, and Representatives Romer, Ortega, Ross Levin, Collins, and Jones Giltner voting
58 in favor, none opposed, Senators Huxtable and Pettyjohn were not present for the vote.

59 Chair Romer recognized Senator Richardson, who requested that an additional topic be included
60 for research request. Senator Richardson motioned to approve education and student outcomes,
61 with emphasis on curriculum design, for Division of Legislative Services research request, and
62 Senator Hoffner seconded the motion. The motion carried 8-0-2 with Senators Hoffner, Poore,
63 and Richardson, and Representatives Romer, Ortega, Ross Levin, Collins, and Jones Giltner
64 voting in favor, none opposed, Senators Huxtable and Pettyjohn were not present for the vote.

65 The meeting concluded at 12:51 p.m.

66 Respectfully prepared by:
67 Emily Simon, Legislative Fellow, Division of Legislative Services

68 *Access to the complete video recording of this proceeding is available on the General Assembly [website](#).*

Sen. Kyra L. Hoffner, Vice Chair
Sen. Russell Huxtable
Sen. Nicole Poore
Sen. Brian Pettyjohn
Sen. Bryant L. Richardson



Rep. Cyndie Romer, Chair
Rep. Josué O. Ortega
Rep. Melanie Ross Levin
Rep. Richard G. Collins
Rep. Valerie Jones Giltner

STATE OF DELAWARE

JOINT LEGISLATIVE OVERSIGHT COMMITTEE

DRAFT Meeting Minutes – May 28, 2026

1 Chair Romer called the meeting to order at 11:09 a.m. Committee members present included
2 Vice-Chair Hoffner; Senators Huxtable, Poore, Pettyjohn, Richardson; and Representatives Ross
3 Levin, Collins, and Jones Giltner. Staff present included Amanda Waid McAtee and Ben Kowal,
4 Joint Legislative Oversight Committee (“JLOC”) Analysts; Holly Vaughn Wagner, Legislative
5 Attorney for JLOC and Deputy Director of the Division of Legislative Services; Sue Ranalli,
6 Administrative Specialist for JLOC; Emily Simon and Sasha Altman, Legislative Fellows for the
7 Division of Legislative Services; A quorum was met.

8 Chair Romer moved to item 2 of the agenda, approval of the May 21, 2026 meeting minutes.
9 Senator Hoffner motioned to approve the May 21, 2026 meeting minutes as written, and Senator
10 Richardson seconded the motion. The motion carried 8-0-2 with Senators Hoffner, Huxtable,
11 Pettyjohn, and Richardson, and Representatives Romer, Ross Levin, Collins, and Jones Giltner
12 voting in favor, none opposed, Senator Poore and Representative Ortega were not present for
13 the vote.

14 Chair Romer moved to item 3 of the agenda, review and approval of the 2026 final report. Amanda
15 Waid McAtee presented an overview. Chair Romer provided a legislative update; House Bill 287
16 was signed and officially changed the Committee’s name to the Joint Legislative Oversight
17 Committee. Senator Hoffner and Representative Collins provided comments. Representative
18 Collins motioned to approve the final report as written, and Senator Richardson seconded the
19 motion. The motion carried 9-0-1 with Senators Huxtable, Poore, Pettyjohn, Richardson and
20 Representatives Romer, Ross Levin, Collins, and Jones Giltner voting in favor, none opposed,
21 Representative Ortega was not present for the vote.

22 Chair Romer moved to item 4 of the agenda, updates and staff recommendation for focused
23 review of Department of Labor, Division of Unemployment Insurance (“DOL UI”) Claimant
24 Services. Amanda Waid McAtee presented a review update and staff recommendation 1.
25 Representatives Romer, Ross Levin, Collins, and Senators Hoffner and Richardson provided
26 comments and questions. LaKresha R. Moultrie, Secretary of Labor, provided clarification.

27 Senator Hoffner motioned to adopt staff recommendation 1 as written, and Senator Richardson
28 seconded the motion. The motion carried 7-0-3 with Senators Hoffner, Huxtable, Poore, and
29 Richardson, and Representatives Romer, Ross Levin, and Collins voting in favor, none opposed,
30 Senator Pettyjohn and Representatives Ortega and Jones Giltner were not present for the vote.

31 Representative Ross Levin presented a recommendation for JLOC consideration,
32 DOL UI should establish a formal process that grants JLOC members and staff access to a
33 secure, read-only system testing environment, along with periodic demonstrations and guided
34 testing sessions. Senator Hoffner motioned to approve JLOC recommendation 1 as presented,
35 seconded by Senator Richardson. The motion failed to carry 2-5-3 with Representative Ross
36 Levin and Senator Richardson voting in favor, Representatives Romer and Collins, and Senators

37 Hoffner, Huxtable, and Poore voting against, Senator Pettyjohn and Representatives Ortega and
38 Jones Giltner were not present for the vote.

39 Representative Ross Levin presented a 2nd recommendation for JLOC consideration, to have a
40 detailed presentation of the features of the UI claims, weekly claims, and UI portal by January
41 2027. Chair Romer motioned to approve motioned to approve JLOC recommendation 2 as
42 presented, seconded by Representative Ross Levin. The motion carried 7-0-3 with Senators
43 Huxtable, Richardson and Representatives Romer, Ross Levin and Collins voting in favor, none
44 opposed, Senator Pettyjohn and Representatives Ortega and Jones Giltner were not present for
45 the vote.

46 Representative Ross Levin presented a 3rd recommendation for JLOC consideration, to have
47 DOL UI revise their public dashboard to include claimant resolution, call abatement, and
48 abandonment times, along with user experience measures, customer satisfaction data, and call
49 wait times by January 2027. Representative Ross Levin motioned to approve JLOC
50 recommendation 3 as presented, seconded by Vice Chair Hoffner. The motion carried 7-0-3 with
51 Senators Huxtable, Richardson, and Representatives Romer, Ross Levin and Collins voting in
52 favor, none opposed, Senator Pettyjohn and Representatives Ortega and Jones Giltner were not
53 present for the vote.

54 The meeting concluded at 12:08 p.m.

55 Respectfully prepared by:
56 Sasha Altman, Legislative Fellow, Division of Legislative Services

57 *Access to the complete video recording of this proceeding is available on the General Assembly [website](#).*