

MEMORANDUM



Joint Legislative Oversight
& Sunset Committee

June 11, 2021 2022 Review Sections & Instructions

JLOSC SELECTS ENTITIES FOR 2022 REVIEW

The Joint Legislative Oversight and Sunset Committee (“JLOSC”) has selected the following 7 entities for legislative oversight and sunset review:

- Advisory Council on Pedestrian Awareness and Walkability (DelDOT).
- Medical Marijuana Act Oversight Committee (DHSS).
- Governor’s Commission on Community and Volunteer Service (DHSS).
- Water Infrastructure Advisory Council (DNREC).
- Technology Investment Council (DTI).
- Family Law Commission (LEG).
- Council on Libraries (DOS).

JLOSC selected the following 2 entities for a more focused and preliminary review to determine current operating status:

- Delaware Motion Picture and Television Development Commission (DOS).
- Interagency Council on Adult Literacy (DOE).

JLOSC selected these reviews based on a list prepared by its staff which highlighted boards and commissions never reviewed by JLOSC. A legislative oversight and sunset review is a periodic, performance evaluation of an entity with the purpose of determining whether there is a public need for the entity and, if so, whether the entity is effectively performing to meet that need. The review mechanism aids in bringing strength and support to the entity under review. Focused reviews are targeted and abbreviated reviews on a specific rule, statute, or program component, of any entity using state funds.

FULL REVIEW ENTITIES INSTRUCTIONS

Entities selected for legislative oversight and sunset review (“full review”) access our [Google Drive](#) for all documents and files for this review.

The following files and documents are available for access and download:

- Self-Report Instructions (PDF)
 - To establish your entity’s preferred list of contacts for this review, **please complete and return the contact form on page 3 within 5 business days of this email.**
 - **Return the supplemental documents listed on page 4 no later than August 18, 2021.**
- Self-Report Template (Microsoft Word).
 - **Complete and return the Self-Report no later than August 18, 2021.**
- JLOSC Review Process Presentation (multiple formats).
 - Provides an overview of the review process and provides information on all entity expectations and goals throughout the review process.
 - Presentation is available in 3 different formats:
 - [Movie file via YouTube provides narration.](#)
 - PowerPoint presentation file provides narration and ability to click through slides.
 - PDF file of the presentation’s slide desk with speaker notes.

These are public documents and you may share this memo and Google Drive [link](#). Please let us know if you have any questions by emailing sunset@delaware.gov. We would be happy to go over any part of the review process in greater detail should any questions arise.

Thanks in advance for your time and assistance!

– Mark & Amanda, JLOSC Analysts